

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
APRIL 17, 2006
6:30 P.M.

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

1. March 9, 2006 Regular Meeting Minutespg.1-8

B. Tax Matters

1. December 2005 Motor Vehicle Valuation and Levypg. 9-13
2. Tax Collection Reportpg. 14-17

C. Financepg. 18-21

1) General Fund Amendment 77-Increase \$16,000

The EMS Division budgeted revenues of \$925,000 for the year. Based on those revenues, the collection agency fee of 8% was budgeted at \$74,000. The department reports that EMS Management and Consultants have performed better than anticipated and the revised projection for revenue is \$1,125,000 with estimated collection costs of \$90,000. The department requests a budget amendment of \$16,000 to increase EMS charges and appropriate that amount for contracted collection services. There are no additional county funds involved in this amendment.

2) General Fund Amendment 78-Increase \$40,590

The State Library of North Carolina notified the Brunswick County Library Department of the award of an additional \$17,058 from the 2005-2006 Gates Foundation Staying Connected Grant. Four of the county's libraries (not Hickman's Crossroads) are eligible for the Gates grant. The North Carolina Department of Cultural Resources notified the Brunswick County Library of the award of an additional \$14,663 from the 2005-2006 fiscal year allotment. The department has an additional \$8,869 of State Aid from the 2004-2005 available for appropriation in the current fiscal year. The department requests that the total of \$40,590 be appropriated for the purchase of a photocopier for the Barbee Library and the purchase of computers. There are no additional county funds involved in this amendment.

3) General Fund Amendment 79-Increase \$2,989

The Sheriff's Department received \$2,989 in donations from organizations for the Project Lifesaver program. The department requests the funds be appropriated for transmitters and supplies to maintain the program. There are no additional county funds involved in this amendment.

4) Enterprise Capital Project Fund Amendment 24-Increase \$153,000

The West Brunswick Regional Wastewater project included a fund to service debt until the project was completed. The funds held were invested and earnings of \$153,000 have been achieved. The investment earnings may be used to service the debt on the project. Staff recommends appropriation of the \$153,000 of interest earnings for capitalized interest on the West Brunswick Regional Wastewater Treatment Plant and amending the project ordinance. There are no additional county funds involved in this amendment.

5) Investment Earnings 3rd Quarter

For the period July 1, 2005 thru March 31, 2006 investment earnings from the general fund totaled \$1,816,947 as compared to \$670,553 for the same time period in the prior year which represents an increase of 271%. A summary report is attached for information.

Davenport and Company LLC provided a portfolio composition and asset allocation as of March 31, 2006. The yield achieved for the 3rd quarter was: money market 4.6%, NCCMT 4.583% and securities 4.621%. As of March 31, 2006 the county's portfolio totaled \$92.6 million of which \$22.7 million was invested with NCCMT, \$48.3 million with BB&T Money Market, \$7.6 million in FHLB, \$5 million in FNMA and \$9 million in commercial paper. The county currently exceeds the target holdings for liquid investments. However, the county has planned several capital projects with the intention of advancing funds in anticipation of debt proceeds necessitating a higher liquidity threshold than originally targeted. The county will continue to systematically increase the investments in agencies and commercial paper. Currently, treasuries are earning below the rates achieved on the money market and the trust so no purchases of treasuries have been made.

D.	Mental Health Resolution	pg. 22
	Staff recommends that the Board of Commissioners proclaim May 2006 as Mental Health Month in Brunswick County.	
E.	Rural Center Agreement	pg. 23
	Staff recommends the Board of Commissioners approve an amendment to the Rural Economic Development Center, Inc. Agreement in order to complete the activities associated with the contract for Supply Area Sewer-Local Collection System and Water Main Extension.	
VI.	Presentation	pg. 24
1.	EMS Resolution of Honor	
VII.	Public Hearing	
1.	Public Housing – 2006 Housing Agency Plan (Vonnie Fullwood)	pg. 25-28
2.	ROAP – (Yvonne Hatcher)	pg. 29-31
3.	Wastewater Rate Fee Schedule – (Jerry Pierce)	pg. 32-34
VIII.	Administrative Report	
1.	Public Housing – FY 06 Agency Annual Plan - (Vonnie Fulwood)	pg. 35-36
	Staff recommends that the Board of Commissioners approve the Fiscal Year 06 Agency Annual Plan as presented.	
2.	BTS – ROAP Funds - (Yvonne Hatcher)	pg. 37-39
	Staff recommends that the Board of Commissioners approve the Brunswick Transit System, Inc. recommendation of allocation of ROAP funds as presented.	
3.	Utilities – Wastewater Rate Fee Schedule - (Jerry Pierce)	pg. 40-42
	Staff recommends that the Board of Commissioners adopt an amendment to the Wastewater Rate Fee Schedule to include a fee for \$8,000 for installation of a high head grinder pump station.	
4.	Planning – Grant Application - Town Creek Access Site 6.4 acres - (Kirstie Dixon/George Page)	pg. 43-63
	Staff recommends that the Board of Commissioners approve a Resolution endorsing the submittal of the FY 2006-07 NC Coastal Management Program Grant on behalf of the Brunswick County Planning Department and Parks and Recreation for the construction of Shoreline Access to Town Creek on 6.4 acres along Hwy. 17.	
5.	Planning – Grant Application - Town Creek Nature Park 900 acres - (Kirstie Dixon/George Page) ...	pg. 64-85
	Staff recommends that the Board of Commissioners approve a Resolution endorsing the submittal of the FY 2006-07 NC Coastal Management Program Grant on behalf of the Brunswick County Planning Department and Parks and Recreation for the construction of Shoreline Access to Town Creek on 900 acres on NC 133 (River Road).	

6. **Emergency Services – HRSA Grant – (Brian Watts)**pg. 86-91
Staff recommends that the Board of Commissioners approve the grant and associated budget amendment for the annual HRSA Grant.
7. **Public Utilities – Southwest Brunswick County Force Main Contract - Phase 1 - (Jerry Pierce)**.....pg. 92-112
Staff recommends that the Board of Commissioners approve a contract between Brunswick County and Hazen and Sawyer, PC, in the amount of \$328,445 for the design of Phase 1 of the Southwest Brunswick County Force Main and the pump station needed to provide service to the Town of Shallotte.
8. **Public Utilities – Southwest Brunswick County Force Main Contract - Phase 2 - (Jerry Pierce)**.....pg. 113-156
Staff recommends that the Board of Commissioners approve a contract between Brunswick County and HDR Engineering, Inc., in the amount of \$539,500 for the design of Phase 2 of the Southwest Brunswick County Force Main and the pump station to be constructed at the Sea Trail Wastewater Treatment Plant.
9. **Engineering – Contract – Hendrix-Barnhill - (Jeff Phillips)**pg. 157-164
Staff recommends that the Board of Commissioners approve a contract agreement with Hendrix-Barnhill for the construction of waterline extensions and sewer improvements in the Supply area at the intersection of NC 211 and US 17 and the associated project ordinance amendment.
10. **Engineering – Contract – Temple Grading - (Jeff Phillips)**pg. 165-171
Staff recommends that the Board of Commissioners approve a contract agreement with Temple Grading to construct a water system expansion for Old Shallotte Road, McMilly Road, HWY 130 and Waccamaw School Road and the associated project ordinance amendment.
11. **Proposed C&D Tipping Fee - (Steve Stone)**pg. 172-173
Staff recommends that the Board of Commissioners set a Public Hearing for May 1, 2006 at 6:30 p.m. to receive public input on a proposed increase in the C&D tipping fee from the current \$34/ton to \$46/ton and to consider modifying our C&D permit application to more clearly delineate Brunswick County as the sole service area for the landfill.
12. **Ambulance Acquisition - (Steve Stone)**pg. 174-179
Staff recommends that the Board of Commissioners approve the acquisition of two ambulances from Southeastern Specialty Vehicles at a cost of \$164,576.00.
13. **Main Fueling Site Relocation - (Steve Stone)**.....pg. 180-193
Staff recommends that the Board of Commissioners approve an agreement with Petroleum Equipment Solutions, Inc. to move our main fueling site to a new location on the NW corner of the complex circle at the intersection of Referendum Drive and March 9, 1764 and the associated budget amendment.
14. **FY 2005-2006 Financial Reports Third Quarter - (Ann Hardy)**pg. 194-241
Staff recommends that the Board of Commissioners receive the Third Quarter 2005-2006 Financial Reports as information.
15. **West Brunswick Regional Wastewater Project – Task Order No. 15/16 B- (Marty Lawing)**.....pg. 242-248
Staff recommends that the Board of Commissioners approve Amendment No. 1 to Task Order No. 15/16 B with HDR Engineering of the Carolinas, Inc.
16. **National County Government Week - Proclamation - (Marty Lawing)**pg. 249-251
Staff recommends that the Board of Commissioners approve a Proclamation designating April 23-29, 2006 as National County Government Week.
17. **FY 2005-2006 Goals & Objectives – Third Quarter Progress Report - (Marty Lawing)**pg. 252-281
Staff recommends that the Board of Commissioners receive the Third Quarter report as information.

IX. County Attorney	
1. Deed of Dedication Rutledge Subdivision Phase 1	pg. 282-287
2. Deed of Dedication The Farms @ Brunswick Phase II	pg. 288-296
3. Closed Session	
X. Other Business/Informal Discussion	
XI. Adjournment	